

Board of Directors Meeting in Public Agenda

Date: Thursday 10 April 2014 at 11am
Venue: Training Rooms South, Colchester General Hospital

This meeting is open to the public and the press. The agenda is also available on the Colchester Hospital University NHS Foundation Trust Website www.colchesterhospital.nhs.uk. Click on 'Publications' on the Home Page and then click on 'Board Papers'. Scroll down the list to the relevant meeting date and click on any of the links which are underlined in blue font.

The room is equipped with an Induction Loop. If you have any other access requirements or require these documents in another format, please contact the Company Secretary via info@colchesterhospital.nhs.uk or 01206 742733 before the meeting takes place.

ITEM	SUBJECT	REPORT OF	ACTION	ENC
1.	WELCOME AND APOLOGIES FOR ABSENCE	Chair	-	-
2.	DECLARATIONS OF INTEREST To note the updated declaration of interest log	Chair	-	
3.	PUBLIC QUESTIONS To receive questions from members of the public of information or clarification relating only to matters on the Agenda.	-	-	-
4.	MINUTES OF THE MEETING HELD ON i To confirm and sign the minutes of the meeting held on	Chair	Approve	
	ii Matters arising from the action checklist			
5.	CHAIR'S REPORT To discuss a report on current issues, including Council of Governors activity.	Chair	Discuss	
6.	CHIEF EXECUTIVE'S REPORT To discuss a report on current status and priorities, to include an update on newly established Programme Management Office.	Chief Executive	Discuss	
PATIENT SAFETY, CARE & EXPERIENCE				
7.	PATIENT STORY DVD To learn from patient experience via a patient story	Director of Nursing	Note	-
9.	CANCER ACTION PLAN UPDATE To receive a presentation on the progress with the Cancer Action Plan	Medical Director	Discuss	-
10.	KEOGH ACTION PLAN To discuss the recent Assurance Review visit and progress with the action from the Trust's Keogh Action Plan.	Chief Executive	Discuss	

11.	COMPLAINTS & PALS REPORT To discuss a report detailing the substance, trends and learning themes of Complaints & PALS	Director of Nursing & Patient Experience	Discuss	
PERFORMANCE (including Finance)				
12.	QUARTER 3 PERFORMANCE EXCEPTION REPORT To discuss a report on the Trust quarter 3 performance to include Cancer, RTT & ED Performance	Executive Directors / Assurance Committee Chairs	Discuss	
HUMAN RESOURCES & ORGANISATIONAL DEVELOPMENT				
13.	NURSING WORKFORCE UPDATE To discuss an update on the next stage of the nursing acuity project	Director of Nursing & Patient Experience	Discuss	
RISK & GOVERNANCE				
14.	CORPORATE RISK REGISTER UPDATE To receive a verbal update on the progress of the corporate risk register.	Director of Nursing & Patient Experience	Discuss	-
15.	SUSTAINABLE DEVELOPMENT MANAGEMENT PLAN To approve the Trust's Sustainable Development Management Plan	Director of Operations	Approve	
ASSURANCE				
16.	QUALITY & PATIENT SAFETY COMMITTEE To note the minutes of the meetings held in November and December and to receive a verbal update from the Committee Chair and Lead Executive Director on any exceptions..	Assurance Committee Chair	Note	
17.	FINANCE COMMITTEE To note the minutes of the meetings held in November and January and to receive a verbal update from the Committee Chair and Lead Executive Director on any exceptions..	Assurance Committee Chair	Note	
18.	PEOPLE & ORGANISATIONAL DEVELOPMENT COMMITTEE To note the minutes of the meeting held in November and to receive a verbal update from the Committee Chair and Lead Executive Director on any exceptions.	Assurance Committee Chair	Note	
19.	PUBLIC QUESTIONS To receive questions from members of the public regarding matters discussed at the meeting.			
20.	ANY OTHER BUSINESS To consider any other matters which, in the opinion of the Chair, should be considered as a matter of urgency.			
21.	DATE OF NEXT MEETING			