

Board of Directors Meeting in Public Agenda

Date: Thursday 30 April 2015 at 2:00pm
Venue: Training Rooms South, Colchester General Hospital

This meeting is open to the public and the press. The agenda is also available on the Colchester Hospital University NHS Foundation Trust Website www.colchesterhospital.nhs.uk. Click on 'Publications' on the Home Page and then click on 'Board Papers'. Scroll down the list to the relevant meeting date and click on any of the links which are underlined in blue font.

The room is equipped with an Induction Loop. If you have any other access requirements or require these documents in another format, please contact the Assistant Company Secretary via info@colchesterhospital.nhs.uk or 01206 742733 before the meeting takes place.

ITEM	SUBJECT	REPORT OF	ACTION	
1	STANDING ITEMS			
1.1	WELCOME AND APOLOGIES FOR ABSENCE	Chair	-	
1.2	DECLARATIONS OF INTEREST To note any new declarations of interest	Chair	-	
1.4	PATIENT EXPERIENCE PRESENTATION	Director of Nursing		
1.5	DRAFT MINUTES OF LAST MEETING To confirm and sign the draft minutes of the meeting held on 26 March 2015	Chair	Approve	A
1.6	ACTION CHECKLIST To note the Action Checklist	Chair	Note	B
1.7	PRIVATE BOARD MEETING To give a verbal update of matters discussed in the private part of the Board Meeting	Chairman	Note	
2	FOR ASSURANCE			
2.1	BOARD COMMITTEE ASSURANCE (A) QUALITY AND PATIENT SAFETY (INCLUDING NURSE FILL REPORTS) (B) FINANCE AND PERFORMANCE (C) PEOPLE AND ORGANISATIONAL DEVELOPMENT	Assurance Committee Chairs and Executive Directors	Assurance	C1 C2 C3
2.2	MONITOR Q4 SUBMISSION To approve the submission	Chief Executive	Approve	D
2.3	CHANGES TO THE TRUST CONSTITUTION To approve the recommendation of the	Chairman	Approve	E

	Company Secretary			
2.4	CORPORATE GOVERNANCE CERTIFICATION STATEMENT To approve the draft statement	Company Secretary	Approve	F
3 FOR DECISION				
3.1	THE YEAR AHEAD A) FINANCIAL RECOVERY PLAN – FINAL To receive the report of the Director of Finance	Director of Finance	Approve	G
4 FOR REPORT/DISCUSSION				
4.1	CQC IMPROVEMENT PLAN To receive an update on the plan	Chief Executive	Note	H
4.2	EDUCATION GOVERNANCE – HEALTH EDUCATION EAST OF ENGLAND ACTION PLAN UPDATE To receive the report of the Medical Director	Medical Director	Note	I
4.3	CHAIR'S REPORT To discuss a report on current issues, including Council of Governors activity and summary of non-executive roles	Chair	Note	J
4.4	CHIEF EXECUTIVE'S REPORT To discuss a report on current status and priorities.	Chief Executive	Note	K
4.5	PUBLIC QUESTIONS To receive questions from members of the public of information or clarification relating only to matters on the Agenda.	Chairman	-	
5 FOR INFORMATION				
5.1	SEALING OF DOCUMENTS	Company Secretary	Note	
5.2	ANY OTHER BUSINESS To consider any other matters which, in the opinion of the Chair, should be considered as a matter of urgency.	-	-	
5.3	DATE OF NEXT MEETING 28 May 2015	-	-	