

Board of Directors Meeting in Public Agenda

Date: Thursday 26 May 2016 at 2:00pm
Venue: Rooms 2&3 Post-Grad Colchester General Hospital

This meeting is open to the public and the press. The agenda is also available on the Colchester Hospital University NHS Foundation Trust Website www.colchesterhospital.nhs.uk. Click on 'Publications' on the Home Page and then click on 'Board Papers'. Scroll down the list to the relevant meeting date and click on any of the links which are underlined in blue font.

The room is not equipped with an Induction Loop. If you have any other access requirements or require these documents in another format, please contact the Committee Co-Ordinator or 01206 742347 before the meeting takes place.

TIME	ITEM	SUBJECT	REPORT OF	ACTION	
	1	STANDING ITEMS			
2:00 to 2:30	1.1	WELCOME AND APOLOGIES FOR ABSENCE	Chairman	-	-
	1.2	DECLARATIONS OF INTEREST To receive the declarations of interest report	Chairman	Note and approve	-
	1.3	CHAIR AND CHIEF EXECUTIVE UPDATE	Chairman & Chief Executive	Listen and note	Verbal
	1.4	PUBLIC QUESTIONS To receive questions from members of the public	Chairman	Listen & note	Verbal
	1.5	PATIENT EXPERIENCE The Research and Development Manager will accompany a clinical trial patient who will give an account of their experiences.	Research and Development Manager	Listen & note	Verbal
	1.6	DRAFT MINUTES OF LAST MEETING To confirm and sign the draft minutes of the meeting held on 31 March 2016	Chairman	Approve	A
	1.7	ACTION CHECKLIST To note the Action Checklist	Chairman	Note	B
	1.8	PRIVATE BOARD MEETING To give a verbal update of matters discussed in the private part of the Board Meeting	Chairman	Note	Verbal

TIME	ITEM	SUBJECT	REPORT OF	ACTION	
2 FOR ASSURANCE					
2:30 to 3:45	2.1	QUALITY IMPROVEMENT COMMITTEE The Chief Executive to present the latest Improvement Plan and dashboard and provide an update from the Quality Improvement Committee of 19 May 2016	Chief Executive Susan Ayles- Peacock Jan Smith	Assurance	Verbal
	2.2	BOARD PERFORMANCE REPORTS AND BOARD COMMITTEE ASSURANCE (A) QUALITY AND PATIENT SAFETY The chair of the Quality and Patient Safety assurance committee to report on the meeting of 20 May 2016, supported by the Director of Nursing and Medical Director (B) FINANCE The chair of the Finance & Performance assurance committee to report on the meeting of 18 May 2016, supported by the Director of Finance (C) OPERATIONAL PERFORMANCE The chair of the Finance & Performance assurance committee to report on the meeting of 18 May 2016 supported by the Chief Operating Officer (D) WORKFORCE The chair of the People and OD assurance committee to report on the meeting of 18 May 2016 supported by the Director of HR and OD	Assurance Committee Chairs / Executive Directors	Assurance	C D E F G
3 FOR REPORT/DISCUSSION					
	3.1	SAFEGUARDING ANNUAL REPORTS a) Safeguarding Adults report 2015/16	Director of Nursing		I
	3.2	COMPLAINTS ANNUAL REPORT	Director of Nursing	Note	J
	3.3	CONTRACT MANAGEMENT FRAMEWORK	Director of Finance		K
4 FOR INFORMATION					
	4.1	SEALING OF DOCUMENTS Lease between Colchester Hospital NHS Foundation Trust and Rowan Peter Jackson (trading as Westmoor Communications) and AP Wireless II(UK) Limited. Licence to assign a lease with AGA premises at Colchester Hospital [12/4/2016] Agreement for the sale of freehold land conditional on planning permission relating to Essex County Hospital, Lexden Road,	Company Secretary	Note	-

	<p>Colchester CO3 3NB between Colchester Hospital University NHS Foundation Trust and Linden Ltd and Gullford Try PLC [26/4/2016]</p> <p>Deed of termination between Colchester Hospital University NHS Foundation Trust and Alliance Medical Ltd [27/4/2016]</p> <p>Development agreement for lease and underlease relating to the Development of a two storey diagnostic centre at Colchester General Hospital between Colchester Hospital University NHS Foundation Trust and Alliance Medical Leasing Limited and Alliance Medical Limited [27/4/2016]</p>			
	<p>4.2 ANY OTHER BUSINESS To consider any other matters which, in the opinion of the Chair, should be considered as a matter of urgency.</p>	-	-	-
	<p>4.3 DATE OF NEXT MEETING 30 June 2016 (TBC), PGMC Rooms 2 & 3</p>	-	-	-