

Public Board Meeting – Agenda

Date: Wednesday 23 November 2016 at 09:30am

Venue: Rooms 2&3 Post-Grad Colchester General Hospital

Item	Subject	Purpose	Lead	Enc	Time
Section 1 – Standing Items					
1.1	Welcome and apologies for absence	To note	Chairman	Verbal	9:30 to 9:50
1.2	Declarations of Interest	To note	Chairman	Verbal	
1.3	Draft Minutes of meeting held on 28 September	To approve	Chairman	Attached	
1.4	Matters arising from the action checklist	To note	Company Secretary	Attached	
1.5	Chair and Chief Executive's Report	To note	Chairman	Verbal	
1.6	Public Questions	To note	Chairman	Verbal	
Section 2 – Strategic Discussion					
2.1	Harwich Maternity Services	To approve	Chief Executive	Attachment	9:50 to 10:30
2.2	Every Patient Every Day - Update	To receive	Chief Executive	Attachment	
2.3	Acuity Review	To receive	Director of Nursing & Quality	Attachment	
2.4	Winter Plan	To receive	Chief Operating Officer	Attachment	
2.5	Sustainability Transformation Plan – Suffolk and North East Essex	To receive	Chief Executive	Attachment	
Section 3 – For Assurance					
3.1	Integrated Performance Report to October 2016 (inc Nurse Fill report)	Assurance	Executive Team	Attachment	10:30 to 11:15
3.2	Quality and Patient Safety – report of the meeting of 18 November 2016	Assurance	Committee Chair	Attachment	
3.3	Finance – report of the meeting of 16 November 2016	Assurance	Committee Chair	Attachment	
3.4	Operational Performance – report of the meeting of 16 November 2016	Assurance	Committee Chair		
3.5	Workforce and OD – report of the meeting of 16 November 2016	Assurance	Committee Chair	Attachment	
3.6	Charitable Funds Committee 10 November 2016 – highlight report and approval of Terms of Reference	Approval	Committee Chair	Attachment	
3.7	Audit Committee 4 November 2016 – highlight report and approval of Internal Audit Charter	Approval	Committee Chair	Attachment	
3.8	Executive Management Committee report	Assurance	Chief Executive	Attachment	
Section 5 – For Information					
5.1	Draft minutes of Board Committees	Information	Chairman	Attachments	12:00

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	(i) Finance Assurance Committee 19 October 2016 (ii) Quality and Patient Safety Committee 21 October 2016 (iii) People and OD 19 October 2016				to 12:30
5.2	Safeguarding Children Annual Report 2015/16	Information	Director of Nursing & Quality		
5.3	Emergency Planning Report	Information	Chief Operating Officer		
5.4	Organ Donation Annual Report	Information	Medical Director		
5.5	Sealing of Documents	Information			
5.6	Any Other Urgent Business				
5.7	Date of Next Meeting Tuesday 28 February 2017				