

Board of Directors Meeting in Public Agenda

Date: Wednesday 17 September 2014 at 1.30pm
Venue: Training Rooms South, Colchester General Hospital

This meeting is open to the public and the press. The agenda is also available on the Colchester Hospital University NHS Foundation Trust Website www.colchesterhospital.nhs.uk. Click on 'Publications' on the Home Page and then click on 'Board Papers'. Scroll down the list to the relevant meeting date and click on any of the links which are underlined in blue font.

The room is equipped with an Induction Loop. If you have any other access requirements or require these documents in another format, please contact the Assistant Company Secretary via info@colchesterhospital.nhs.uk or 01206 742733 before the meeting takes place.

ITEM	SUBJECT	REPORT OF	ACTION
1.	WELCOME AND APOLOGIES FOR ABSENCE	Chair	-
2.	DECLARATIONS OF INTEREST To note any new declarations of interest	Chair	-
3.	PUBLIC QUESTIONS To receive questions from members of the public of information or clarification relating only to matters on the Agenda.	-	-
4.	PATIENT SAFETY To discuss any areas of concern around patient safety	-	-
5.	DRAFT MINUTES OF THE MEETING HELD ON 17 JULY 2014 To confirm and sign the draft minutes of the meeting held on 17 July 2014	Chair	Approve
6.	ACTION CHECKLIST To note the Action Checklist	Chair	Note
7.	CHAIR'S REPORT To discuss a report on current issues, including Council of Governors activity.	Chair	Note
8.	CHIEF EXECUTIVE'S REPORT To discuss a report on current status and priorities.	Chief Executive	Note
9.	PRIVATE BOARD MEETING To give a verbal update of matters discussed in the private part of the Board Meeting	Chief Executive	Note
STRATEGY			
10.	CORPORATE OBJECTIVES To approve the Corporate Objectives	Chief Executive	Approve
11.	MATERNITY SERVICE REVIEW Maternity Services – External Peer Review	Divisional Director – Women & Children's Service	Discuss

	Maternity Services – Consultation and Engagement Proposals To receive an update on the Maternity Service Review		
12.	ESSEX COUNTY HOSPITAL To receive an update on the project plan for the Essex County Hospital move	Chief Operating Officer / Director of Special Projects	Note
QUALITY			
13.	CQC IMPROVEMENT PLAN AND IMPROVEMENT BOARD TERMS OF REFERENCE To receive an update on the plan	Chief Executive	Note
14.	CANCER REMEDIAL ACTION PLAN AND RETROSPECTIVE REVIEW To receive an update on the Cancer Remedial Action Plan and Retrospective Review	Chief Operating Officer / Medical Director	Note
15.	NURSE FILL RATES To receive a report on the National Nurse Fill Rates	Director of Nursing	Note
16.	NURSING RECRUITMENT STRATEGY To receive an update on the Nursing Recruitment Strategy	Director of Nursing	Note
17.	PATIENT STORY To learn from patient experience via a patient story	Director of Nursing	Discuss
18.	SERIOUS INCIDENTS & COMPLAINTS (a) Incident & Learning Report (b) Complaints Report	Director of Nursing	Note
FINANCE & PERFORMANCE			
19.	FINANCE AND PERFORMANCE REPORT & EXCEPTIONS INCLUDING RTT & ED PERFORMANCE To discuss and approve actions on the Trust performance	Executive Directors / Assurance Committee Chairs	Approve
GOVERNANCE			
20.	NHS LITIGATION AUTHORITY LETTER To receive the NHS Litigation Authority Letter	Company Secretary	Discuss
21.	COLLABORATIVE WORKING PRINCIPLES FOR JOINT BOARD MEETINGS WITH THE CCG To approve the update on collaborative working between CHUFT and NEECCG	Chair	Approve
REPORTS FROM BOARD COMMITTEES			
22(a).	QUALITY & PATIENT SAFETY COMMITTEE To note the draft minutes of the committee meeting of 26 August 2014	Assurance Committee Chair	Note
22(b).	FINANCE COMMITTEE To note the draft minutes of the committee meeting of 21 August	Assurance Committee Chair	Note

23.	PUBLIC QUESTIONS To receive questions from members of the public of information or clarification relating only to matters on the Agenda.	-	-
24.	ANY OTHER BUSINESS To consider any other matters which, in the opinion of the Chair, should be considered as a matter of urgency.	-	-
25.	DATE OF NEXT MEETING 16 October 2014	-	-