

Public Board Meeting - Agenda

Date: Wednesday 28 September 2016 at 1:00pm
Venue: Lecture Hall, Post-Grad Colchester General Hospital

TIME	ITEM	SUBJECT	REPORT OF	LEAD COMMENT	ACTION
1. STANDING ITEMS					
	1.1	WELCOME AND APOLOGIES FOR ABSENCE	Chairman	-	-
	1.2	DECLARATIONS OF INTEREST To note any new declarations of interest	Chairman	-	-
	1.3	CHAIRMAN AND CHIEF EXECUTIVE OFFICER UPDATE	Chairman and Chief Executive	-	Discuss Verbal
	1.4	PUBLIC QUESTIONS	Chairman		
	1.5	DRAFT MINUTES OF PREVIOUS MEETING To approve the draft minutes of the public board meeting held on 27 July 2016	Chairman	-	Approve A
	1.6	MATTERS ARISING FROM THE ACTION CHECKLIST To review the matters arising from the action checklist	Chairman	-	- B
	1.7	REPORT OF THE PRIVATE MEETING	Chairman		
2. FOR ASSURANCE					
	2.1	INTEGRATED PERFORMANCE REPORT AND BOARD COMMITTEE ASSURANCE (A) INTEGRATED PERFORMANCE REPORT TO AUGUST 2016 Executive Team to report (B) QUALITY AND PATIENT SAFETY The chair of the Quality and Patient Safety assurance committee to report on the meeting of 23 September 2016, supported by the	Assurance Committee Chairs / Executive Directors	-	Assurance C D E

	Director of Nursing and Medical Director				
	<p>(C) FINANCE</p> <p>The chair of the Finance & Performance assurance committee to report on the meeting of 21 September 2016, supported by the Director of Finance</p> <p>(D) OPERATIONAL PERFORMANCE</p> <p>The chair of the Finance & Performance assurance committee to report on the meeting of 21 September 2016 supported by the Chief Operating Officer</p> <p>(E) WORKFORCE</p> <p>The chair of the People and OD assurance committee to report on the meeting of 21 September 2016 supported by the Director of HR and OD</p>				F
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2.2	BOARD ASSURANCE FRAMEWORK/TRUST RISK REGISTER UPDATE	Ann Alderton		Assurance	I
3. FOR REPORT/DISCUSSION					
3.1	HARWICH MATERNITY SERVICES	Nick Hulme		Note	To follow
3.2	ANNUAL REPORT OF THE AUDIT & RISK COMMITTEE WITH TERMS OF REFERENCE To note the report and approve the Terms of Reference	Jude Chin		Note	J
3.3	INFECTION CONTROL ANNUAL REPORT	Dr Tony Elston		Note	K
3.4	EDUCATION UPDATE	Dr Peter Bishop		Note	To follow
4. FOR INFORMATION					
4.1	SEALING OF DOCUMENTS	Chairman		Note	
4.2	ANY OTHER URGENT BUSINESS	-		-	-
4.3	DATE OF NEXT MEETING Wednesday 23 November 2016	-		-	-

