

<p>Report for the Strategy and Engagement Group</p>	<p>PGMC, Colchester Hospital 30th of October 2018</p>
<p>Governors Present:</p>	<p>Also in Attendance:</p>
<p>Vikki-Jo Scott, Stakeholder Governor – Universities (<i>Acting Chair</i>) Michael Loveridge, Public Governor – Rest of Essex John Alborough, Public Governor – Rest of Suffolk Janet Brazier, Public Governor – Rest of Essex Paul Ellis, Public Governor – Colchester Donna Booton, Staff Governor – Colchester</p>	<p>Anna Turner, Head of Digital and Engagement Shane Jarvis, Project Support Officer – Strategy, Research and Innovation Nick Chatten, Programme Director Strategy Ann Alderton, Company Secretary Luke Mussett, Membership & Engagement Officer (<i>Scribe</i>)</p>
<p>Apologies of Absence:</p>	
<p>Michael Horley, Lead and Public Governor – Colchester Elizabeth Smith, Public Governor – Rest of Essex Helen Vanstone, Public Governor – Rest of Suffolk Louise Palmer, Staff Governor - Ipswich</p>	
<p>OPENING MATTERS</p>	
<ul style="list-style-type: none"> • In the absence of the Lead Governor Vikki-Jo Scott was appointed as Acting Chair. • No declarations of interest were made by the group. 	
<p>STRATEGY AND PLANNING</p>	
<ul style="list-style-type: none"> • Programme Director of Strategy delivered a PowerPoint on the Strategic Development Update • It described the higher-level Strategic plans between Christmas and Easter. • There was reflection on the success and experiences of strategic engagement with the public during the merger period. • The strategic work being planned on staff engagement particularly with the use of language was discussed. • Explanation was given how the new Patient Portal system would be used to help service users engage more with planning appointments. • Strategic work being planned internally between November and January was then mapped out. 	
<p>ENGAGEMENT AND MEMBERSHIP</p>	
<ul style="list-style-type: none"> • The Head of Digital and Engagement presented a PowerPoint on supporting the Governors in their role. 	



East Suffolk and North Essex

NHS Foundation Trust

- This covered the Code of Governance and what this means for engagement for the Governors.
- There was an overview of what is not expected of the Governors in terms of engagement in the Trust.
- The Membership and Engagement Officer then delivered a short Presentation to the Governors of the current demographics of the Trust's membership body.

PROGRAMME OF FUTURE EVENTS

- Membership Officer would release the schedule of the PPG engagement events once agreed and made available.

ANY OTHER BUSINESS

- Due to a lack of time, the Terms of Reference were handed out to be reviewed by the group in their own time and sent on electronically with the minutes. It was agreed most of the contents had already been discussed.
- No other business was declared.

DATE OF NEXT MEETING

13th of December 2018