

Board of Directors

Thursday 1 August 2019

Report Title:	Trust Board Action Chart
Executive/NED Lead:	Nick Hulme, Chief Executive
Report author(s):	Denver Greenhalgh, Director of Governance
Previously considered by:	Executive Management Team

Approval

Discussion

Information

Assurance

Executive Summary

The Trust Board action chart collates all actions arising from meetings and enables monitoring to point of closure. Action chart summary:

Number of actions as at 2 May 2019		
Status	Blue	2
	Green	0
	Amber	0
	Red	0

Action Required of the Board of Directors

The Trust Board is asked to note the Trust Board action tracker status

Link to Strategic Objectives (SO)		Please tick
SO1	Keep people in control of their health	<input checked="" type="checkbox"/>
SO2	Lead the integration of care	<input checked="" type="checkbox"/>
SO3	Develop our centres of excellence	<input checked="" type="checkbox"/>
SO4	Support and develop our staff	<input checked="" type="checkbox"/>
SO5	Drive technology enabled care	<input checked="" type="checkbox"/>
Risk Implications for the Trust (including any clinical and financial consequences)		If action is not taken and evidenced on board decisions, the board will not be assured that it has taken place
Trust Risk Appetite		Compliance/Regulatory: The board has a minimal risk appetite when it comes to compliance with regulatory issues. It will meet laws, regulations and standards unless there is strong evidence or argument to challenge them
Legal and regulatory implications (including links to CQC outcomes, Monitor, inspections, audits, etc)		None noted
Financial Implications		None noted
Equality and Diversity		None noted

REPORT TO THE BOARD MEETING IN PUBLIC – Action Chart
July 2019

Blue	Completed and will be removed from chart for next iteration.
Green	Status updated and on track within the timescale.
Amber	Status not updated/completed and the deadline passed.
Red	Status not updated/completed and deadline passed by more than one month.

Minute Reference	Item	Agreed action	Responsibility	Deadline for completion of action	Item for future Board meeting	Action status	RAG
Minutes from 31 January 2019							
P15/19	Report of the Freedom to Speak Up Guardian	The Chair flagged to the Communications team that the Board endorsed the work of the Freedom to Speak Up Guardian and noted that Tom Fleetwood had offered to provide a briefing session to the Non-Executive team if this was felt to be beneficial.	DW/DG	30 June	Y	Incorporated into Board Development Programme	Blue
Minutes from 2 May 2019							
P32/19	Finance Performance	The Chair expressed his thanks to members of staff and the members of the Board for achievement of the control total and requested that the Board's thanks was fed back to staff for their work carried out during a time of great change.	NM			Completed	Blue