

Board of Directors

Thursday 7 November 2019

Report Title:	Trust Board Action Chart
Executive/NED Lead:	Nick Hulme, Chief Executive
Report author(s):	Denver Greenhalgh, Director of Governance
Previously considered by:	Board of Directors at each meeting.

Approval

Discussion

Information

Assurance

Executive Summary

The Trust Board action chart collates all actions arising from meetings and enables monitoring to point of closure. Action chart summary:

Number of actions as at 31 October 2019		
Status	Blue	3
	Green	1
	Amber	0
	Red	0

All actions arising from the Board of Directors meeting held on the 01 August 2019 have been completed, with the exception of item P49/19 which has been scheduled for a Board Seminar in January 2020 and remain on the planner until that time. All 'blue' rag actions will be archived from the tracker following noting by the Board of Directors.

Action Required of the Board of Directors

The Trust Board is asked to note the Trust Board action tracker status

Link to Strategic Objectives (SO)		Please tick
SO1	Keep people in control of their health	<input type="checkbox"/>
SO2	Lead the integration of care	<input type="checkbox"/>
SO3	Develop our centres of excellence	<input type="checkbox"/>
SO4	Support and develop our staff	<input type="checkbox"/>
SO5	Drive technology enabled care	<input type="checkbox"/>
Risk Implications for the Trust <i>(including any clinical and financial consequences)</i>	If action is not taken and evidenced on board decisions, the board will not be assured that it has taken place.	
Trust Risk Appetite	Compliance/Regulatory: The board has a minimal risk appetite when it comes to compliance with regulatory issues. It will meet laws, regulations and standards unless there is strong evidence or argument to challenge them	
Legal and regulatory implications <i>(including links to CQC outcomes, Monitor, inspections, audits, etc)</i>	Failure to have robust governance in place may lead to regulator sanctions.	
Financial Implications	There are no financial implications associated with this paper.	
Equality and Diversity	There are no equality, diversity of inclusion implications associated with this paper.	

REPORT TO THE BOARD MEETING IN PUBLIC – Action Chart
July 2019

Blue	Completed and will be removed from chart for next iteration.
Green	Status updated and on track within the timescale.
Amber	Status not updated/completed and the deadline passed.
Red	Status not updated/completed and deadline passed by more than one month.

Minute Reference	Item	Agreed action	Responsibility	Deadline for completion of action	Item for future Board meeting	Action status	RAG
Minutes from 1 August 2019							
P46/19	Matters arising	NHSI/E feedback received following observation of 2 nd May 2019 Board meeting to be resent to Miss Parker.	DG	30 August 2019	NA	Completed: Board feedback from NHSI was circulated.	Blue
P49/19	Quality issues from the Integrated Performance Report (IPR)	Board Seminar on Maternity to be arranged.	CM / DG	By end March 2020	Yes	Maternity Board Seminar has been added to the planner for January 2020	Green
P54/19	ESNEFT Trust Strategy	Address and contact detail information to be included in the final version of the Trust Strategy.	SG	30 August 2019	NA	Completed	Blue
P54/19	ESNEFT Trust Strategy	Wording on slide 16 to be reviewed and corrected/ amended.	SG	30 August 2019	NA	Completed	Blue