

Board of Directors

Report Title:	Trust Board Action Chart
Executive/NED Lead:	Nick Hulme, Chief Executive
Report author(s):	Denver Greenhalgh, Director of Governance
Previously considered by:	Board of Directors at each meeting.

Approval
 Discussion
 Information
 Assurance

Executive Summary

The Trust Board action chart collates all actions arising from meetings and enables monitoring to point of closure. Action chart summary:

Number of actions	7	
Status	Blue	3
	Green	3
	Amber	0
	Red	1

The Board is asked to note that the Blue RAG items will not feature on future iterations of this report.

Action Required of the Board of Directors

The Trust Board is asked to note the Trust Board action tracker status

Link to Strategic Objectives (SO)		Please tick
SO1	Keep people in control of their health	<input type="checkbox"/>
SO2	Lead the integration of care	<input type="checkbox"/>
SO3	Develop our centres of excellence	<input type="checkbox"/>
SO4	Support and develop our staff	<input type="checkbox"/>
SO5	Drive technology enabled care	<input type="checkbox"/>
Risk Implications for the Trust <i>(including any clinical and financial consequences)</i>		If action is not taken and evidenced on board decisions, the board will not be assured that it has taken place.
Trust Risk Appetite		Compliance/Regulatory: The board has a minimal risk appetite when it comes to compliance with regulatory issues. It will meet laws, regulations and standards unless there is strong evidence or argument to challenge them
Legal and regulatory implications <i>(including links to CQC outcomes, Monitor, inspections, audits, etc)</i>		Failure to have robust governance in place may lead to regulator sanctions.
Financial Implications		There are no financial implications associated with this paper.
Equality and Diversity		There are no equality, diversity of inclusion implications associated with this paper.

REPORT TO THE BOARD MEETING IN PUBLIC – Action Chart

Blue	Completed and will be removed from chart for next iteration.
Green	Status updated and on track within the timescale.
Amber	Status not updated/completed and the deadline passed.
Red	Status not updated/completed and deadline passed by more than one month.

Minute Reference	Item	Agreed action	Responsibility	Deadline for completion of action	Item for future Board meeting	Action status	RAG
Minutes from 1 August 2019							
P49/19	Quality issues from the Integrated Performance Report (IPR)	Board Seminar on Maternity to be arranged.	CM / DG		Yes	Maternity Board Seminar has been added to the forward planner and liaising with the LMS to be in attendance. Provisionally arranged for April 2020	Green
7 November 2019							
P68/19	Integrated Performance Report – Quality	Board Seminar to be scheduled to gain a deeper understanding of the mortality data.	DG		Board Seminar	January 2020 Board Seminar	Blue
P69/19 (a)	CKI report from the Finance & Performance Committee – Apprenticeship Levy	The Finance & Performance Committee asked that the People and Organisational Development (POD) Committee undertook a wider consideration of the Trusts approach to apprenticeships across the entire workforce.	CTB / POD			Discussed at December POD Committee and now established a full team to support the levy.	Blue

P69/19 (b)	CKI report from the Finance & Performance Committee - Referral to Treatment	The Finance & Performance Committee asked the Quality and Patient Safety (QPS) Committee undertook the management of the risk of the waiting list in terms of clinical priorities.	HK / QPS	Feb 2020		Planned for February 2020 Committee	Green
P71/19	Executive Management Committee CKI	Updated detail of the structure of the sub committees to be provided to Board members.	DG	December 2019		To be circulated before board.	Red
P73/19 (a)	Quality Priorities 2019/20 Mid-Year Report	Board Seminar on GIRFT to be scheduled.	DG		Yes Board Seminar	Added to Board forward planner	Green
P73/19 (b)	Quality Priorities 2019/20 Mid-Year Report	Focus on workforce mental health to be progressed by POD.	CTB / POD	December 2019		Deep dive planned for February 2020 Committee.	Blue