

**Board of Directors**  
**Thursday 2 July 2020**

<b>Report Title:</b>	Amendment to SoD – Contract Extensions
<b>Executive/NED Lead:</b>	Adrian Marr, Director of Finance
<b>Report author(s):</b>	Andy Lehain, Deputy Director of Finance
<b>Previously considered by:</b>	n/a

**Approval**
         
  **Discussion**
         
  **Information**
         
  **Assurance**

<b>Executive summary</b>
<p>The Trust's Scheme of Delegation (SFI) and Scheme of Delegation (SoD) was reviewed and approved at the May 2020 Board meeting.</p> <p>Subsequent to that meeting a further requirement for amendment to the SoD has arisen.</p> <p>The current SoD in relation to <b>contract compliance</b> is as follows :</p> <p><b>5.11.1</b> All contracts, being legally binding, shall comply with best costing practice and devised to manage contractual risk, whilst optimising the Trust's opportunity to generate income. Approval of all contracts entered into on behalf of the Trust.</p> <p style="padding-left: 40px;"><b>Authority Delegated to</b> : Chief Executive and Director of Finance or in their absence a nominated Board of Director</p> <p>Following a review of the Pathology Logistics Services tender waiver, the Executive has requested that a further requirement be added to the SoD to ensure all extensions to contracts have the appropriate oversight by the Executive Management Committee.</p> <p>The addition is requested as follows:</p> <p><b>5.11.2</b> Approval of contract extensions</p> <p style="padding-left: 40px;"><b>Authority Delegated to</b> : Executive Management Committee (EMC)</p>
<b>Action Required of the Board/Committee</b>
The Committee is asked to approve amendments to SFIs/SoD.

<b>Link to Strategic Objectives (SO)</b>		<b>Please tick</b>
SO1	Keep people in control of their health	<input checked="" type="checkbox"/>
SO2	Lead the integration of care	<input checked="" type="checkbox"/>
SO3	Develop our centres of excellence	<input checked="" type="checkbox"/>
SO4	Support and develop our staff	<input checked="" type="checkbox"/>
SO4	Drive technology enabled care	<input checked="" type="checkbox"/>

<b>Risk Implications for the Trust</b> <i>(including any clinical and financial consequences)</i>	The Scheme of Delegation and Standing Financial Instructions play a key role in managing financial governance and performance
<b>Trust Risk Appetite</b>	Financial: the board has a flexible view of financial risk in the medium to long-term and is prepared to be bold but not reckless. Otherwise its position is cautious, with VFM as a primary concern.
<b>Legal and regulatory implications</b> <i>(including links to CQC outcomes, Monitor, inspections, audits, etc.)</i>	The Scheme of Delegation and Standing Financial Instructions are key components of the Trust's corporate governance framework which is the regulatory framework for the business conduct of the Trust. The aim of these documents is to protect the Trust's interests and to protect staff from any accusation that they have acted less than properly. It does this by ensuring that all staff, particularly budget managers and authorised signatories are aware of their authorities and responsibilities for compliance with the relevant procedures.
<b>Financial Implications</b>	n/a
<b>Equality and Diversity</b>	n/a