

Board of Directors

08 July 2021

Report Title:	Use of the Trust Seal
Executive/NED Lead:	Denver Greenhalgh, Director of Governance
Report author(s):	Lorna Fraser, Senior Committee Secretary
Previously considered by:	Not previously considered

Approval
 Discussion
 Information
 Assurance

Executive summary		
<p>Standing Order 8 requires that the Board of Directors receive a report on the sealing of all documents under the seal of The East Suffolk and North Essex NHS Foundation Trust.</p> <p>The report therefore notifies the Board of Directors that the Trust Seal was used on 4 occasions during June 2021. The report identifies the signatories and the register number of the given transaction.</p>		
Action Required of the Board		
Note the Report		
Link to Strategic Objectives (SO)		Please tick
SO1	Keep people in control of their health	<input type="checkbox"/>
SO2	Lead the integration of care	<input type="checkbox"/>
SO3	Develop our centres of excellence	<input type="checkbox"/>
SO4	Support and develop our staff	<input type="checkbox"/>
SO5	Drive technology enabled care	<input type="checkbox"/>
Risk Implications for the Trust <i>(including any clinical and financial consequences)</i>		That the use of the Trust Seal is properly regulated.
Trust Risk Appetite		Compliance/Regulatory: The board has a minimal risk appetite when it comes to compliance with regulatory issues. It will meet laws, regulations and standards unless there is strong evidence or argument to challenge them
Legal and regulatory implications <i>(including links to CQC outcomes, Monitor, inspections, audits, etc)</i>		Nothing detailed within the report contravenes Trust legal/statutory responsibilities or the human rights of staff and/or public
Financial Implications		There are no financial implications associated with this report.
Equality and Diversity		Nothing detailed within the report contravenes Equality and Diversity responsibilities of staff and/or public

Report on the Use of the Trust Seal

BACKGROUND

1. Standing Order 8 requires that the Board of Directors receive a report on the sealing of all documents under the seal of The East Suffolk and North Essex NHS Foundation Trust (ESNEFT).

KEY ISSUES

2. The Board of Directors is notified that the seal of the Trust was used on four occasions during June 2021:
3. On 11 June 2021 the seal of East Suffolk and North Essex NHS Foundation Trust was affixed to –
 - Deed of Surrender relating to site of an incinerator, Ipswich Hospital, Heath Road, Ipswich. Between ESNEFT and White Rose Environmental Operations Limited.
 - In accordance with the Standing Order, the above was signed by the Chief Executive and the Director of Information, Communication & Technology.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was **No. 52**.
 - Renewal lease by reference to an existing lease relating to incinerator premises at Ipswich Hospital. Between ESNEFT and SRCL Limited.
 - In accordance with the Standing Order, the above was signed by the Chief Executive and the Director of Information, Communication & Technology.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was **No. 53**.
 - Licence to occupy on short term basis relating to the area known as “Old Laundry Building” at Ipswich Hospital. Between ESNEFT and SRCL Limited.
 - In accordance with the Standing Order, the above was signed by the Chief Executive and the Director of Information, Communication & Technology.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was **No. 54**.
 - Operational Agreement in respect of an incinerator at Ipswich Hospital. Between ESNEFT and SRCL Limited.
 - In accordance with the Standing Order, the above was signed by the Chief Executive and the Director of Information, Communication & Technology.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was **No. 55**.

RECOMMENDATION

4. The Board of Directors is asked to receive and note the contents of the report.