

## Public Board of Directors

**7 July 2022**

<b>Report Title:</b>	Trust Board Action Chart
<b>Executive/NED Lead:</b>	Nick Hulme, Chief Executive
<b>Report author(s):</b>	Rebecca Driver, Director of Communication and Engagement
<b>Previously considered by:</b>	Board of Directors at each meeting.

Approval

Discussion

Information

Assurance

### **Executive Summary**

The Trust Board action chart collates all actions arising from meetings and enables monitoring to point of closure. Action chart summary:

Number of actions	6	
Status	Blue	-
	Green	6
	Amber	-
	Red	-

The Board is asked to note that the Blue RAG items will not feature on future iterations of this report.

### **Action Required of the Board of Directors**

**The Trust Board is asked to note the Trust Board action tracker status**

<b>Link to Strategic Objectives (SO)</b>		<b>Please tick</b>
SO1	Keep people in control of their health	<input type="checkbox"/>
SO2	Lead the integration of care	<input type="checkbox"/>
SO3	Develop our centres of excellence	<input type="checkbox"/>
SO4	Support and develop our staff	<input type="checkbox"/>
SO5	Drive technology enabled care	<input type="checkbox"/>
<b>Risk Implications for the Trust</b> <i>(including any clinical and financial consequences)</i>		If action is not taken and evidenced on board decisions, the board will not be assured that it has taken place.
<b>Trust Risk Appetite</b>		Compliance/Regulatory: The board has a minimal risk appetite when it comes to compliance with regulatory issues. It will meet laws, regulations and standards unless there is strong evidence or argument to challenge them
<b>Legal and regulatory implications</b> <i>(including links to CQC outcomes, Monitor, inspections, audits, etc.)</i>		Failure to have robust governance in place may lead to regulator sanctions.
<b>Financial Implications</b>		There are no financial implications associated with this paper.
<b>Equality and Diversity</b>		There are no equality, diversity of inclusion implications associated with this paper.

**REPORT TO THE BOARD MEETING IN PUBLIC – Action Chart**

Blue	Completed and will be removed from chart for next iteration.						
Green	Status updated and on track within the timescale.						
Amber	Status not updated/completed and the deadline passed.						
Red	Status not updated/completed and deadline passed by more than one month.						
Minute Reference	Item	Agreed action	Responsibility	Deadline for completion of action	Item for future Board meeting	Action status	RAG
<b>3 March 2022</b>							
P13/22	Public Questions Anchor Programme	Presentation on the Anchor Programme to be scheduled for future Board meeting in Public.	HT / RD			<b>Update:</b> Presentation scheduled for July Board. <b>Update June 2022:</b> In discussion to find appropriate date.	G
<b>5 May 2022</b>							
P18/22	Chief Executive Report	Chair and CEO of the ICS to be invited to attend an ESNEFT Board meeting in public to provide update.	HT / RD		TBC	<b>Update June 2022:</b> In discussion to find appropriate date for all parties.	G
P19/22	Patient Story – Car parking	Numbers of penalty notices issued and the number rescinded to be shared with the Board members after the meeting.	JS / PF			Update to be provided at meeting.	G
P27/22	Time Matters Board Programmes and Strategic Plan	Review of the clinical strategy to be added to the Plan to provide greater visibility and the time scale for the work.	SG			<b>Update July 2022:</b> In hand and will be included in the next quarterly report.	G
P28/22	Workforce and Organisational Development section of the Integrated Performance Report	Progress of the work being undertaken on the quality and quantity of appraisals to be reported back to the Board in July.	KR	July 2022	October 2022	<b>Update June 2022:</b> As per discussion at Trust Board meeting, the deadline for all Band 8a+ to complete appraisals was extended to 31 July. These will then be audited over the summer and a report will be submitted to POD in September and Board in October. The action is on track, but the deadline for completion was incorrect.	G
P29/22	Leadership Development Pathway	Director of Human Resources & Organisational Development to consider how the Non-Executives could be included/ participate in the planned leadership sessions.	KR			<b>Update June 2022:</b> Arrangements underway to invite NEDs to attend a session mid-way through the programme.	G