

Public Board of Directors

7th July 2022

Report Title:	Health and Safety Annual Report
Executive/NED Lead:	Paul Fenton Director of Estates and Facilities
Report author(s):	Mark Benbow Head of Health and Safety
Previously considered by:	Health and Safety Committee

Approval
 Discussion
 Information
 Assurance

Executive summary

The purpose of this report is to provide assurance on compliance with legislation and ESNEFT policies to the Health & Safety Committee and the ESNEFT Trust Board. Included within the report is statistical analysis and key information regarding Health & Safety (H&S) activity, audit programme and progress, training compliance, reported incidents, RIDDOR and investigation outcomes across ESNEFT, together with monitoring and responding to the health and safety needs of the Trust.

This is the fourth annual Health and Safety annual report since Colchester Hospital, Suffolk Community Healthcare and Ipswich Hospital merged to form ESNEFT on the 1st July 2018. The report and purpose of it conforms to the Trust's Health and Safety Policy, Safety Representatives and Safety Committees Regulations 1977 and the Health and Safety (Consultation with Employees) Regulations 1996.

The Health & Safety annual report covers the period 1st April 2021 – 31st March 2022.

The report outlines key developments and the work that has been undertaken during this reporting period, and is an opportunity to consider work planned, and the objectives for the year ahead.

It reflects the Trust's compliance with the Board of Directors approved 'Statement of Intent' and Health & Safety Policy Statement, which requires those responsible for health and safety within the Trust premises and during Trust activities to:

- Comply with health and safety legislation;
- Implement health and safety arrangements;
- Comply with monitoring and reporting mechanisms appropriate to internal and external key stakeholders and statutory bodies;
- Develop partnership working and to ensure health and safety arrangements are maintained for all

To ensure that the health and safety agenda is not only embedded, but embraced throughout the Trust using a variety of monitoring methods, including:

- Health and Safety Committee (quarterly)
- Divisional Governance (monthly) meetings
- Risk based monitoring groups, such as asbestos and water safety.

The year has seen the continuation of the worldwide Covid19 pandemic, which has been very challenging for the Trust; consequently, the health and safety implications have been considerable. This report reflects this challenging year and the H&S response to it.

The report contains the key objectives for 2022/2023 required to improve upon the identified issues and forms the work plans for various departments within the Trust. These objectives will contain key performance indicators on progress against these objectives which will be reviewed at the ESNEFT Health and Safety Committee and forwarded to the Executive Management Committee (EMC) and Trust Board for information.

Action Required of the Board/Committee

The Trust Board of Directors, held in Public, are asked to note this annual report for Information and discussion.

	Link to Strategic Objectives (SO)	Please tick
SO1	Improve quality and patient outcomes	<input checked="" type="checkbox"/>
SO2	Lead the integration of care	<input checked="" type="checkbox"/>
SO3	Develop our centres of excellence	<input type="checkbox"/>

SO4	Support and develop our staff	<input checked="" type="checkbox"/>
SO4	Drive technology enabled care	<input type="checkbox"/>
Risk Implications for the Trust <i>(including any clinical and financial consequences)</i>		The various risks associated with compliance with health and Safety legislation are well documented, and the detail of those areas in which the trust has made progress are contained within the report.
Trust Risk Appetite		The Trust would look to comply with all health and safety regulations so far as reasonably practicable.
Legal and regulatory implications <i>(including links to CQC outcomes, Monitor, inspections, audits, etc)</i>		Relevant legislation and regulations pertaining to the Health and Safety At Work Act 1974
Financial Implications		Any relevant financial implications as a result of compliance with Health and Safety Legislation are contained elsewhere and are associated with investment in those measures as either prevention measures or in a reactive manner.
Equality and Diversity		All relevant aspects of Equality and Diversity have been considered in compiling this report and in the work undertaken by the Trust and its Health and Safety Team.