

Committed leadership	Trust self-assessment	
1	Board record commitment to achieving the ambition of vaccinating all frontline healthcare workers (both clinical and non-clinical staff who have contact with patients)	
2	Trust has ordered and provided a quadrivalent (QIV) influenza vaccine for healthcare workers	
3	Board receive an evaluation of the influenza programme 2021 to 2022, including data, successes, challenges and lessons learnt	
4	Agree on a board champion for influenza campaign	
5	All board members receive influenza vaccination and publicise this	
6	Influenza team formed with representatives from all directorates, staff groups and trade union representatives	
7	Influenza team to meet regularly from September 2022	
8	Communications plan	
9	Rationale for the influenza vaccination programme and facts to be published – sponsored by senior clinical leaders and trades unions	
10	Drop in clinics and mobile vaccination schedule to be published electronically, on social media and on paper	
11	Board and senior managers having their vaccinations to be publicised	
12	Influenza vaccination programme and access to vaccination on induction programmes	
13	Programme to be publicised on screensavers, posters and social media	
14	Weekly feedback on percentage uptake for directorates, teams and professional groups	
15	Flexible accessibility	
16	Peer vaccinators, ideally at least one in each clinical area to be identified, trained, released to vaccinate and empowered	
17	Schedule for easy access drop in clinics agreed	
18	Schedule for 24 hour mobile vaccinations to be agreed	
12	Incentives	
13	Board to agree on incentives and how to publicise this	
14	Success to be celebrated weekly	