

Action Points - Board of Directors in PUBLIC

Key:

Blue	Completed and will be removed from chart for next iteration - presented to meeting prior to removal
Green	Status updated and on track within the timescale.
Amber	Status updated and the deadline passed.
Red	Status not updated and deadline passed by more than one month.

Minute Reference	Agenda item	Action	Accountable Officer	Target Completion Date	Status Update/Date of completion	RAG
03-Nov-22						
P89/22	West Suffolk NHS Foundation Trust and ESNEFT Collaboration Report	Vision, principles and ways of working agreed with details of collaborative oversight mechanism proposal to follow	Shane Gordon	Mar-23	20/1/23: Proposal drafted for presentation to both Boards and once agreed will be sufficient to close 3/3/23: Action complete following presentation of paper to the Board 2/3/23.	B
P98/22	Board Assurance Framework	Approved revised BAF as a starting point for presentation three times a year, oversight by Audit and Risk Committee, risk 9 to be retained by the Board, Quality and Patient Safety Committee oversight of the digital programme and preparation of an organogram.	Steve Parsons	Mar-23	Work continuing on development of BAF and update considered at Audit and Risk Committee 14 December; organogram in draft with further work required, for consideration at next Committee meeting on 16 March 24/4/23: BAF reports to Board in May, September and January with updates/deep dives to Committees. Decision tree now complete and presented to Operational Delivery Group 24/4/23.	B
02-Mar-23						
P33/23	Key Issues Report - Quality and Patient Safety Committee	Question how ICB is utilising inequalities funding to ensure benefit to patients covered by ESNEFT	Nick Hulme		28/4/23: Letter sent to SNEE Chief Executive to seek further information; verbal update to be provided at the meeting	G
P43/33	Freedom to Speak Up	Recommendations supported; Director of People and Organisational Development to lead on revised self-assessment; six monthly reporting; work with Guardian to build his experience into the revised leadership training requirements	Debbie O'Hara Kate Read	01/09/23	14/4/23: Six monthly reporting confirmed in Board work programme for 2023/24	G