

Council of Governors

29 June 2023

Report Title:	Board Proceedings report
Executive/NED Lead:	George Chalkias, Director of Governance
Report author(s):	George Chalkias, Director of Governance
Previously considered by:	N/A

Approval
 Discussion
 Information
 Assurance

Executive summary		
<p>In order to support the Council of Governors in discharging their responsibility to hold the Board to account, through the Non-Executive Directors, for their decisions; a summary of matters discussed at the public Board meeting in May 2023 is attached with this report. The Council is gently reminded that it is not authorised to alter or reinforce the Board's decisions; but that it can hold the Non-Executive Directors to account for them, by way of explanation and discussion.</p>		
Action requested of the Council		
<p>The Council is invited to</p> <ul style="list-style-type: none"> i. Note the proceedings and decisions of the Board in the public meeting held in May 2023; and ii. Hold the Board to account for the decisions through the Non-Executive Directors. 		
Link to Strategic Objectives (SO)		Please tick
SO1	Keep people in control of their health	<input checked="" type="checkbox"/>
SO2	Lead the integration of care	<input checked="" type="checkbox"/>
SO3	Develop our centres of excellence	<input checked="" type="checkbox"/>
SO4	Support and develop our staff	<input checked="" type="checkbox"/>
SO5	Drive technology enabled care	<input checked="" type="checkbox"/>
Risk Implications for the Trust <i>(including any clinical and financial consequences)</i>	N/A	
Trust Risk Appetite	<p>The Board has a cautious risk appetite when it comes to compliance and regulatory issues. Where the laws, regulations and standards are about the delivery of safe, high quality care, or the health and safety of the staff and public, it will make every effort to meet regulator expectations and comply with them and will only challenge them if there is strong evidence or argument to do so and the gain will outweigh the adverse consequences.</p>	
Legal and regulatory implications <i>(including links to CQC outcomes, Monitor, inspections, audits, etc.)</i>	<p>Failure to be able to show that the Council is discharging its statutory duty to hold the Board to account through the Non-Executive Directors may have negative impacts on CQC judgements and on compliance with the Provider Licence.</p>	

Financial Implications	N/A
Equality and Diversity	N/A

Board Proceedings report to the Council of Governors

Background

In order to support the Council of Governors in discharging their responsibility to hold the Board to account, through the Non-Executive Directors, for their decisions; a summary of matters discussed at the public Board meeting in May 2023 is attached with this report. The Council is gently reminded that it is not authorised to alter or reinforce the Board's decisions; but that it can hold the Non-Executive Directors to account for them, by way of explanation and discussion.

Report of Board proceedings

This report is provided in order to support the Council of Governors in understanding the matters considered and key decisions taken at the public Board in May 2023; but it is not intended to substitute the formal minutes of the proceedings.

Governors have access to the papers for the public meetings of the Board, which are published on the Trust website and are available through this link: [May 2023 Board meeting papers - East Suffolk & North Essex NHS Foundation Trust \(esneft.nhs.uk\)](https://www.esneft.nhs.uk/boards-and-committees/may-2023-board-meeting-papers) . Governors also have the opportunity to attend and observe public meetings of the Board; and are encouraged to attend at least one public session of the Board in each year, to support themselves in understanding how the Board works as part of the discharge of their responsibilities.

May 2023

Issue	Summary	Actions agreed	Additional notes
Patient Experience story	The Board received a patient story, remotely, introduced by the Chief Nurse and regarding the care provided by the Paediatric Cardiology Department at Ipswich Hospital.	The Board noted that the family were grateful for the valuable support and advice provided by the Trust's team, not only in hospital but also post-discharge in the form of follow up support.	
Chair's update	The Deputy Chair provided an update on key matters on behalf of the Chair.	The Deputy Chair reflected on the positive visit to Ipswich Hospital by Amanda Pritchard, Chief Executive of NHS England, who had opened the Breast Care Centre, and visited the children's outpatient department.	
		The Deputy Chair noted on behalf of the Board the fundraising activities undertaken by colleagues and supporters who had taken part in the Hospital Hero Hike, and had raised £39,500 for the ESNEFT charity.	
		The Board congratulated James Archard, AD for Programme Management had received a High Sheriff of Essex award.	
		The Board noted the communications activities to mark Cancer Clinical Nurse Specialist day on 26 th April 2023.	
		The Board noted the update on the development of the Trust's Green Plan.	
		The Board noted the forthcoming celebration of the Care Coordination Centre team's 10 th anniversary.	

Issue	Summary	Actions agreed	Additional notes
		The Board noted that a member of staff, Stephen Gee, had been invited to attend HM King's Coronation Service.	
CEO Update	The Chief Executive provided an update on key operational matters.	The Board noted an update on the development of the Suffolk Mental Health Provider Collaborative.	
		The Board were updated on the development of the Integrated Care Board's (ICB) governance and the plans for a forthcoming away day.	
		The CEO thanked colleagues on the Board and the Trust as a whole for their work to ensure there was business continuity during the recent period of industrial action.	
		The Board noted that the Executive Team were developing the Trust's Business Plan, and an update on managing emergency care related risks.	
Quality and Patient Safety & Every Birth Everyday Programme Report	The Board received the update from the Quality and Patient Safety Committee, and the relevant part of the Integrated Performance Report	The Board noted the matters alerted by the Committee, and the assurance available as to how the risks were being managed and mitigated.	
		The Board noted a report from the Every Birth Every Day Programme, highlighting the appointment of a maternity improvement adviser.	

Issue	Summary	Actions agreed	Additional notes
Three-year delivery plan for maternity and neonatal services	The Board received a report for assurance as presented by the Chief Nurse.	The Chief Nurse highlighted that, following the publication of NHS England's 3 year delivery plan for maternity and neonatal services, the Trust had listened to women and families and produced a delivery plan.	
Strategy & Transformation	The Board received and noted the progress on delivery of the Time Matters Board Strategic Plan.	The Director of Strategy, Research & Innovation highlighted the success measures at the end of quarter four (2022/23) and the process in place to review and refresh the Time Matters Board portfolio.	
ESNEFT as an anchor organisation	The Director of Finance presented an update, including measurement and longer term planning highlights.	The Board noted this update, including a high level summary of activities in which the Trust was participating as part of developing its anchor institution programme of work alongside a range of partners in the ICB and beyond.	
Finance & Performance	The Board received an update from the Performance Assurance Committee and the relevant part of the Integrated Performance Report.	The Director of Finance presented a report on progress towards completing the draft accounts, and an update on the Trust's financial position year to date. He also provided an update on the capital plan.	
		The Board noted an update from the Chief Executive on the 78+ week wait position and on emergency department work.	

Issue	Summary	Actions agreed	Additional notes
Addressing Health Inequalities Strategy	The Board considered the Strategy, which had been considered in detail at the Quality and Patient Safety Committee.	The Board approved the Health Inequalities Strategy, and encouraged it to be introduced at pace.	
ESNEFT as an Anchor Organisation	The Board were updated on the work of the Trust in this area.	The Board welcomed the positive assurance available of the Trust's engagement and impact in this area.	
Finance and Performance Updates	The Board received the report from the Performance Assurance Committee, and the related parts of the Integrated Performance Report.	The Board noted the matters drawn to its attention by the Performance Assurance Committee.	
		The Board noted operational performance as reported, and the key mitigations in place to support delivery.	
		The Board welcomed the continued positive performance against the agreed financial plan for the year.	
		The Board noted the national intention, for 2023-2024, to move back towards a system similar to 'payment by results' which was in place prior to the COVID-19 driven changes.	
People and Organisational Development	The Board received the report of the People and Organisational Development Committee, and the relevant parts of the Integrated Performance Report.	The Board noted an update on the NHS Workforce Race Equality Standard (WRES) and Workforce Disability Equality Standard (WDES) data for 2022/23.	
		The Board approved the WRES and WDES Annual Report and Action Plan as presented by the Director of People & OD.	
Audit and Risk Committee	The Board received the update from the Committee's recent meeting.	The Board noted the issues drawn to its attention by the Committee.	

Issue	Summary	Actions agreed	Additional notes
Well Led Developmental Review	The Board noted the key outcomes from the developmental Well Led Report and approved the implementation plan as presented.	The Director of Governance presented the findings of Deloitte's Well Led report and the Trust's implementation plan for approval, subject to review of the timescales. The Communications strategy for sharing the report was also noted.	
Board and Committee effectiveness	The Board received and noted the results of this year's Board Self-assessment exercise.	The Director of Governance presented the results of this year's Board Self-Assessment exercise which were broadly positive and would be linked with the Well-Led implementation plan for progressing.	
Board Assurance Framework (BAF)	The Director of Governance presented the latest version of the BAF.	The Board noted and approved the report, noting the ongoing work to redesign the BAF and the forthcoming Committee deep dives.	
Trust seal	The Trust Secretary presented a report on the use of the Trust seal.	The Board noted the quarterly Trust Seal report as presented by the Trust Secretary.	