

Action Points - Council of Governors in PUBLIC

Key:

Blue	Completed and will be removed from chart for next iteration - presented to meeting prior to removal
Green	Status updated and on track within the timescale.
Amber	Status updated and the deadline passed.
Red	Status not updated and deadline passed by more than one month.

Minute Reference	Agenda item	Action	Accountable Officer	Target Completion Date	Status Update/Date of completion	RAG
09 June 2022						
25/22	Development of Integrated Care Systems (ICS) and Governor Involvement	Formal paper to be brought to the next meeting on the opportunities for membership and engagement	Steve Parsons Ann Filby	31/03/23	<p>11/10/22: A discussion took place at the most recent Membership and Engagement Group and how this element of the Council's statutory role is taken forward to best effect. This will form part of the revised processes for Council post 1 November 2022</p> <p>7/12/22: The focus has been on provision of an appropriate induction to the Council; membership plans, communication to members and delivery of the Council's general duty/work with the Trust's engagement team to be reviewed early in 2023</p> <p>29/2/23: Membership engagement plan in first draft for discussion with corporate engagement team prior to further discussion with governors, to meet the requirements of the Trust's Communications and Engagement Strategy. Short update provided on agenda to 8/3/23 Council</p> <p>19/6/23: First draft membership plan discussed at working group on 26/4/23; further work required once new Committee and Membership Secretary joins the Trust, for presentation to Council in September</p> <p>11/9/23: Final draft considered at Membership and Engagement Working Group 6b September 2023 and recommended to Council for approval on 19 September 2023</p>	B
13 December 2022						
56/22	Trust Constitution: proposals for changes	Boundary mapping of the ICS to be reviewed further	Steve Parsons George Chalkias	22/06/2023 31/1/24	<p>19/6/23: New Director of Governance is now taking forward this work. Verbal update to be provided at the meeting on 29 June, as proposals are not yet ready for presentation</p> <p>11/9/23: Proposals drafted and were due for consideration at Council on 19 September 2023. Requires further debate to ensure that all external factors are considered in seeking to enhance representation and improve integration prior to considering with governors and the document being revised for Council and Board approval</p>	G
29 June 2023						
20/23	Declarations of Interest	Additional declaration from Helen Rose regarding her husband's role at Anglia Ruskin University	Helen Rose Ann Filby		Written confirmation received 29/6/23 and records updated	B
27/23	Report from Lead Governor	Next informal meeting (9 August) to contain further information on the Governor Focus content	Helen Rose Ann Filby		Informal meeting moved to 29 August, and with limited attendance, so chosen to delay to a future meeting	G
34/23	Governor activities update	Analysis from comments made at Suffolk Show to be fed back to governors	Jonathan Baker		Included within Membership and Engagement Working Group agenda and considered on 6 September 2023	B
19 September 2023						

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20 October 2022						
39/22	Lead Governor Selection Process	To commence the election for the Lead Governor.	Steve Parsons	Dec-22	08/12/22: Lead Governor election process held and Helen Rose was appointed for a 12 month term. As discussed at Council, the intention is to bring forward proposals to align the term of Lead Governor more to the electoral cycle for Council, so this term may change dependent on those decisions, and will be covered as part of the work on revisions to the Trust Constitution, timeline for consideration at 13/12/22 Council	B