

## Council of Governors

6 December 2023

<b>Report Title:</b>	<b>Board Proceedings report</b>
<b>Executive/NED Lead:</b>	George Chalkias, Director of Governance
<b>Report author(s):</b>	Ann Filby, Trust Secretary Tina Terry, Board and Committee Secretary
<b>Previously considered by:</b>	N/A

Approval

Discussion

Information

Assurance

### Executive summary

To support the Council of Governors in discharging its responsibility to hold the Board to account, through the Non-Executive Directors, a summary of matters discussed at the Board meeting held in public on 2 November 2023 is presented.

The Council is gently reminded that it is not authorised to alter or reinforce the Board's decisions, but that it can hold the Non-Executive Directors to account for them, by way of explanation and discussion.

### Action requested of the Council

The Council is invited to note the proceedings and decisions of the Board.

## **Report of Board proceedings**

This report is provided in order to support the Council of Governors in understanding the matters considered and key decisions taken at the Board meeting held in public in November 2023; but it is not intended to substitute the formal minutes of the proceedings.

Governors have access to the papers for the meetings of the Board held in public, which are published on the Trust website and are available through this link:

[November 2023 Board meeting papers - East Suffolk & North Essex NHS Foundation Trust \(esneft.nhs.uk\)](https://www.esneft.nhs.uk)

Governors also have the opportunity to attend and observe meetings of the Board held in public and are encouraged to attend at least one meeting of the Board in each year, to support themselves in understanding how the Board works as part of the discharge of their responsibilities.

Issue	Summary	Actions agreed
Chair's update	<p>The Chair provided an update on key matters:</p> <ul style="list-style-type: none"> <li>• Darren Darby, new Chief Nurse at ESNEFT was welcomed to his first Board meeting and thanks were expressed to Emma Sweeney, Deputy Chief Nurse for acting as interim Chief Nurse</li> <li>• The first of two long service celebrations had taken place, a great opportunity to say thank you for the amazing achievements of staff.</li> <li>• Black History Month had been celebrated throughout October in the Trust.</li> <li>• A visit to the new Urgent Emergency Care Centre and new theatre suite at Ipswich Hospital which would be up and running by June 2024.</li> <li>• An award winning ESNEFT initiative to improve the care of patients with diabetes who were undergoing surgery which was being rolled out to 26 hospitals in the UK. The Improving the Perioperative Pathway of People with Diabetes (IP3D) programme, designed by the team at Ipswich Hospital's Diabetes Centre, had recently been named as the global winner in the 2022 UNIVANTS of Healthcare Excellence Awards.</li> <li>• Nine ESNEFT colleagues had started funded Innovation Fellowships this month which were an opportunity to develop an idea while time away from an individual's role was backfilled one day a week.</li> <li>• A cancer well-being centre open day had been hosted at Ipswich Hospital and a similar event would be hosted at Colchester Hospital, showing the help and support available for patients and their families.</li> <li>• The ESNEFT Cancer Information Centre team had been shortlisted for a national HSJ Award about personalising care for patients with the award ceremony being held later this month</li> </ul>	The Board received and noted the verbal update.
Chief Executive's update	<p>The Chief Executive provided an update on key operational matters:</p> <ul style="list-style-type: none"> <li>• A report on the meeting of the Suffolk &amp; North East Essex Integrated Care Partnership (ICP) held on 13 October 2023 was provided for information</li> <li>• The national challenges and preparation for the second half of the year</li> <li>• The national focus on waiting times and delays for care</li> <li>• The ESNEFT focus on equity and investment in this area</li> <li>• His return to the role of ESNEFT Chief Executive with effect from 4 March 2024</li> </ul>	The Board received and noted the verbal and written update.

Issue	Summary	Actions agreed
	<p>The Chief Medical Officer and Deputy Chief Executive updated on the following:</p> <ul style="list-style-type: none"> <li>• Seasonal variation planning, elective recovery and the ambition that no patients would wait over 65 weeks by the end of March 2024</li> <li>• Industrial action and the talks taking place between the BMA and the government</li> <li>• Good interest in the vaccination programme</li> <li>• An ambitious target of 65% for staff completion of the national staff survey</li> <li>• A number of consultant appointments had been made.</li> </ul>	
Integrated performance	<p>A revised format for the agenda saw a new integrated performance section. Key Issues Reports from Board Committees:</p> <ul style="list-style-type: none"> <li>• Quality and Patient Safety Committee 26 October</li> <li>• Performance and Finance Committee 27 September and 25 October</li> <li>• People and Organisational Development Committee 20 September.</li> </ul> <p>Discussion was led by the Committee Chair and Executive Lead. Debate then followed in relation to the integrated performance report. This worked well and will be repeated in future.</p>	The Board received and noted the report
Maternity transformation	<p>The Director of Midwifery attended to provide an update on a range of maternity issues following discussion at the Quality and Patient Safety Committee. The papers presented provided the Board with the highlights of the transformation work underway, along with the reports that the Board was required to have sight of in order to meet the 10 safety standards for the Clinical Negligence Scheme for Trusts Maternity Incentive Scheme.</p>	<p>The Board:</p> <ul style="list-style-type: none"> <li>• Received and noted the update against the CQC action plan following the visit to Colchester services and received the report following the visit Clacton Midwifery Led Birth Unit July 2023; noted the progress with the CNST year 5 MIS; approved the evidence that had been submitted via the national tool for the implementation of the Saving Babies Lives Care bundle v3; noted that roles were appointed to and leads in post in relation to Safety Action 6 and approved the implementation plan for the delivery of Core Competency Framework v2 training for Maternity teams.</li> <li>• Approved the PMRT Quarterly Report and the ATAIN Quarterly Report.</li> </ul>
Annual Learning From Deaths Report	<p>Presented by the Chief Medical Officer, following consideration at the Quality and Patient Safety Committee, to update the Board regarding mortality benchmarks/trends and shared learning from deaths</p>	The Board received and noted the report
Clinical Strategy	<p>Previously approved by the Board at its meeting held in private and presented in public. This had been developed over the last nine months with extensive engagement of staff and stakeholders</p>	That the Board received the Trust Clinical Strategy and noted that this would be published on the ESNEFT website

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Freedom to Speak Up	The Freedom to Speak Up Guardian attended to provide an update on activities from March to September 2023.	That the Board received and noted the report, supported the recommendations as presented and endorsed the self-reflection tool for submission.
Fit and Proper Person Test Framework	An update on the process and timetable to implement the new framework, published in August 2023 and taking effect from 30 September 2023, was presented.	The Board received and noted the report.
Well-led governance development review: six-month progress update	The final report prepared by Deloitte LLP and the implementation plan was considered by the Board of Directors on 4 May 2023. The update demonstrated significant progress and closure of a wide range of actions, the Board was informed that the actions awaiting final approvals or changes in process would be completed by the end of 2023. While implementing the specific actions arising from the review learning was also being embedded into business as usual to support continued improvement.	The Board received and noted the report.