

**A meeting of the Board of Directors will be held in Public on
Thursday 11 January 2024, 9.30 am – 12.45 pm,
Conference Centre, Kesgrave War Memorial Community Centre, Ipswich IP5 1JF**

AGENDA

Quorum: Standing Order 4.11, no business shall be transacted at a meeting unless at least one-third of the whole number of the Chair and Directors (including at least one Non-Executive Director and one Executive) is present (five voting members)

No.	Item	Purpose	Lead		Approx Time
SECTION 1 – Chair’s Business					
1.1	Welcome and Apologies for Absence <ul style="list-style-type: none"> Ms Ann Filby, Trust Secretary 	To note	Chair		9.30
1.2	Declarations of Interest	To note	Chair	Attachment	
1.3	Patient Experience	Assurance	Chief Nurse	Attachment	
1.4	Minutes of the meeting held on 2 November 2023	Approval	Chair	Attachment	
1.5	Matters Arising from the minutes and action log	Assurance	Director of Governance	Attachment	
1.6	Report from the Trust Chair	Information	Chair		
1.7	Report from the Chief Executive <ul style="list-style-type: none"> Integrated Care Board/Integrated Care Partnership briefing 	To note	Chief Executive	Attachment	
SECTION 2 – Integrated Performance					
2.1	Key Issues report - Quality and Patient Safety Committee	Assurance	Committee Chair and Executive Lead	Attachment	10.15
2.2	Key Issues report - Performance and Finance Committee	Assurance		Attachment	
2.3	Key Issues report - People and Organisational Development	Assurance		Attachment	
2.4	Integrated Performance Report <ul style="list-style-type: none"> Learning from Deaths 	Assurance	Executive Leadership Team	Attachment	
SECTION 3 – Quality and Patient Safety					
3.1	Maternity transformation: leadership team presentation <ul style="list-style-type: none"> Maternity Incentive Scheme/Clinical Negligence Scheme for Trusts submission Maternity Assurance Report ATAIN quarter 2 report Maternity and Neonatal Safety Champions/surveillance Clinical workforce update Maternity and midwifery workforce 	Approval	Chief Nurse Director of Midwifery Divisional Director Clinical Lead	Attachment	11.00

No.	Item	Purpose	Lead		Approx Time
Break					
SECTION 4 – Strategy and Transformation					
4.1	ESNEFT as an Anchor Organisation	Assurance	Director of Finance	Attachment	11.40
4.2	Green Plan	Approval	Director of Estates and Facilities	Attachment	
SECTION 5 – Finance and Performance					
	There are no items for consideration				
SECTION 6 – People and Organisational Development					
6.1	Workforce Safeguards Report	Approval	Chief Medical Officer Chief Nurse Director of People and Organisational Development	Attachment	12.00
SECTION 7 – Governance					
7.1	Key Issues report - Audit and Risk Committee	Assurance	Committee Chair and Executive lead	Attachment	12.10
7.2	Trust Constitution	Approval	Director of Governance	Attachment	
7.3	Board Assurance Framework (BAF)	Approval	Director of Governance	Attachment	
7.4	Trust Seal	To note	Director of Governance	Attachment	
SECTION 8 – Questions from the public					
8.1	Public Questions	Discussion	Chair		12.30
SECTION 9 – Other Urgent Business					
9.1	Any Other Urgent Business	Information	Chair		
9.2	Date of next meeting: Thursday 7 March 2024, 9.30am, Joshua/Genesis Room, Kingsland Church Community Centre, CO3 9DW	Information	Chair		12.45
EXCLUSION OF THE PRESS AND PUBLIC					
The Chair to move those representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.					

Contact information:

All papers are published on the Trust website a few days before each meeting <https://www.esneft.nhs.uk/about-us/how-we-work/board-of-directors-meetings/>

For further information, please contact the Board and Committee Secretary, Tina Terry, tina.terry@esneft.nhs.uk, 07745 746072, during office hours