

Due to the pre-election period, the remaining meeting papers will be released on the Trust website following the General Election, on Friday 5 July

**A meeting of the Board of Directors will be held in Public on
Thursday 4 July 2024, 9.30 am – 11.45 am,
Daniel Room, Kingsland Church, 86 London Road, Lexden, CO3 9DW**

AGENDA

Quorum: Standing Order 4.11, no business shall be transacted at a meeting unless at least one-third of the whole number of the Chair and Directors (including at least one Non-Executive Director and one Executive) is present (five voting members)

No.	Item	Purpose	Lead		Approx Time
SECTION 1 – Chair’s Business					
1.1	Welcome and Apologies for Absence <ul style="list-style-type: none"> Ms K Sinnott, Non-Executive Director Ms K Lough, Director of Elective Care 	To note	Chair		9.30
1.2	Declarations of Interest	To note	Chair	Attachment	
1.3	Patient Experience	Discussion	A patient’s family member/staff	Attachment	
1.4	Minutes of the meeting held on 2 May 2024	Approval	Chair	Attachment	9.50
1.5	Matters Arising from the minutes and action log	Approval	Trust Secretary	Attachment	
1.6	Report from the Trust Chair	Information	Chair		
1.7	Report from the Chief Executive <ul style="list-style-type: none"> Integrated Care Board/Integrated Care Partnership briefing 	To note	Chief Executive	Attachment	
SECTION 2 – Integrated Performance					
2.1	Key Issues reports - Quality and Patient Safety Committee	Assurance	Committee Chair and Executive Lead		10.15
2.2	Key Issues reports - Performance and Finance Committee	Assurance			
2.3	Key Issues report - People and Organisational Development Committee	Assurance			
2.4	Integrated Performance Report	Assurance	Executive Leadership Team		
SECTION 3 – Quality and Patient Safety					
3.1	Maternity Workforce Report	Approval	Chief Nurse/Director of Midwifery		11.00
3.2	Annual Organ Donation Committee Report	Assurance	Chief Medical Officer		
3.3	PALS and Complaints Annual Report	Assurance	Chief Nurse		
SECTION 4 – Strategy and Transformation					
	There are no items for discussion				

No.	Item	Purpose	Lead		Approx Time
SECTION 5 – Finance and Performance					
	There are no items for consideration				
SECTION 6 – People and Organisational Development					
	There are no items for consideration				
SECTION 7 - Governance					
7.1	Key Issues reports - Audit and Risk Committee	Assurance	Committee Chair		11.25
SECTION 8 – Questions from the public					
8.1	Public Questions	Discussion	Chair		11.30
9.1	Any Other Urgent Business	Information	Chair		
9.2	Date of next meeting: Thursday 5 September 2024, 9.30am, Kesgrave Community Centre	Information	Chair		11.45
EXCLUSION OF THE PRESS AND PUBLIC					
The Chair to move those representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.					

Contact information:

All papers are published on the Trust website a few days before each meeting <https://www.esneft.nhs.uk/about-us/how-we-work/board-of-directors-meetings/>

For further information, please contact the Board and Committee Secretary, Tina Terry, tina.terry@esneft.nhs.uk, 07745 746072, during office hours