

Action Points - Board of Directors in PUBLIC

Key:

Blue	Completed and will be removed from chart for next iteration - presented to meeting prior to removal
Green	Status updated and on track within the timescale.
Amber	Status updated and the deadline passed.
Red	Status not updated and deadline passed by more than one month.

Minute Reference	Agenda item	Action	Accountable Officer	Target Completion Date	Status Update/Date of completion	RAG
07 March 2024						
P31/24	Performance and Finance Committee	The Board agreed the importance of retaining oversight of the risk to investment in patient care due to system financial performance. If planning submissions do not indicate a more strategic approach to reduce inequalities the Chair, Chief Executive and Director of Finance would confirm when this risk was to be raised formally	Helen Taylor Nick Hulme Adrian Marr	04/07/24	26/4/24: Planning submissions due on 2 May. To be reviewed thereafter 27/6/24: This area will be part of ongoing vigilance by executives attending the ICB meetings.	B
02 May 2024						
P51/24	Key Issues Report: Quality and Patient Safety Committee	Further assurance required to the next Audit and Risk Committee regarding medical devices management group (MDMG) attendance	Angela Tillett (Martin Mansfield)	21/05/24	21/5/24: Added to agenda for 21/5/24 Committee. Deputy Chief Medical Officer has highlighted Board oversight to members of MDMG and worked to increase attendance, with seven out of eight divisions represented at meeting held on 16/5/24 and quorum met. Committee accepted update with the aim for this progress to be sustained	B
P56/24	Maternity Assurance Report	Future reporting to Committee/Board to be confirmed outside of this meeting.	Hussein Khatib Anne Rutland		29/5/24: A dashboard of assurance to be developed, picking up for example, the key issues from MatNeo Safety Champion meetings, with SNEE and LMNS in attendance to be arranged 26/6/24: To be confirmed with new Interim Chief Nurse in July 2024	G
P59/24	Freedom to Speak Up	Data to be reviewed to consider whether line managers having completed leadership training also appear in list of cases/consider impact on return of that investment	Kate Read		23/5/24: Review undertaken and further work is being done with individuals. Improved sickness management, fewer formal cases, a higher proportion of informal cases, improved staff survey results. It is proposed that a further conversation takes place at the People and Organisational Development Committee (POD). 26/06/24 All leadership training is included on ESR to track individuals' progress and evidence readiness for progression to more senior roles. Triangulation of training with particular ER cases occurs as part of case management. Conversation scheduled for POD in August.	B