



Council of Governors

**A meeting will be held between 2-4.15pm on Thursday 20 June 2024, at
Kingsland Church Community Centre, Colchester, 86 London Road, Colchester, CO3 9DW**

AGENDA

Quorum: Nine or more governors including at least five Public Governors, one Staff Governor and one Appointed Governor

No	Item	Lead		Action	Est'd Time
1	Welcome and apologies for absence	Helen Taylor, Chair	Verbal	To note	2pm
2	Declarations of Interest	All	Attached	To note	
3	Minutes of the meeting held on 13 March 2024	Chair	Attached	Approval	
4	Matters arising from the minutes	Ann Filby, Trust Secretary	Attached	Discussion	
5	Report from the Trust Chair	Chair		To note	
Assurance and Accountability					
6	Chief Executive's briefing on Trust activities	Nick Hulme, Chief Executive		Discussion	2.15
7	Board Proceedings Report	George Chalkias, Director of Governance	Attached	Assurance	2.30
8	Verbal reports from Board Committees	Governor observers		Discussion	2.35
	a. Performance and Finance Committee				
	b. Quality and Patient Safety Committee				
	c. People and Organisational Development Committee				
	d. Audit and Risk Committee				
	e. Charitable Funds Committee				
9	Report from Lead Governor	Helen Rose, Lead Governor		Discussion	2.45
Governance					
10	Council of Governors Elections	Trust Secretary	Attached	To note	2.55
11	Committee Appointments: interim arrangements	Trust Secretary		Approval	
12	Annual Review of Effectiveness	Trust Secretary		Approval	
Break 3.05 10 mins					

No	Item	Lead		Action	Est'd Time
Appointments and performance					
	There are no items for consideration				
Membership and engagement					
13	Membership and Engagement Working Group update	Martin Nixon, Chair of Working Group	Attached	Discussion	
14	Governor Activities Update	Governors		Discussion	
Briefing					
15	Patient Experience	Tammy Shepherd, Head of Patient Experience		Discussion	3.40
Public questions					
16	Questions from members of the public present	Chair		Discussion	4.10
17	Date of next meeting: 2pm, Thursday 26 September 2024, Kesgrave Community Centre	Chair		To note	4.15

Distribution: Committee members

Contact details: Ann Filby, Trust Secretary

Jonathan Baker, Committee and Membership Secretary, FT.Membership@esneft.nhs.uk

Meeting actions:	
Approval	Positive resolution required/agreement to action or option proposed
Assurance	Various sources of information reviewed to confirm a position; does report demonstrate that requirements are being met and full assurance is provided
Discussion	When seeking members' views, potentially ahead of a final course of action being agreed
Decision	When being asked to choose between alternative courses of action
To Note	No discussion required. Update to ensure sufficient knowledge on subject matter for which meeting is responsible